



## SUPPLEMENTAL/BID BULLETIN

### BID BULLETIN NO. 01 21 January 2021

Name of Project: **Procurement of Fuel and Lubricants (Gasoline and Diesel) Through Fuel Card System for the TESDA Central Office Service Vehicles for FY 2021**

Pursuant to Section 22.5 of the Revised Implementing Rules and Regulations of Republic Act No. 9184, this Bid Bulletin No. 1 is being issued to further clarify the provisions in the Bidding Documents with reference to the queries/concerns raised by the bidder/s.

#### A. CLARIFICATION IN THE BIDDING DOCUMENTS

##### 1. On the Fuel Cards under Section VI (Schedule of Requirements)

ORIGINAL	AMENDED
Within fifteen (15) calendar days upon receipt of Notice to Proceed, the Fuel and Lubricants Provider must provide TESDA Central Office with the required number of fuel cards containing information specified in Section VII. Technical Specifications.	Within fifteen (15) calendar days upon receipt of Notice to Proceed, the Fuel and Lubricants Provider must provide TESDA Central Office with the required number of fuel cards containing information specified in Section VII. Technical Specifications.
Additional fuel cards if there is any, shall be provided within seven (7) <b>calendar</b> days from receipt of the formal request from TESDA through the Administrative Service at no additional cost.	Additional fuel cards if there is any, shall be provided within seven (7) <b>working</b> days from receipt of the formal request from TESDA through the Administrative Service at no additional cost.


**Kindly refer to Annex "A" for the revised Section VI (Schedule of Requirements).**

**2. On the technical specifications of fuel card**

<b>ORIGINAL</b>	<b>AMENDED</b>
Provide the type of fuel card required by TESDA based on its submitted list with corresponding authorized allotment to contain <b>the</b> following: <ul style="list-style-type: none"><li>✓ Plate Number of Vehicle</li><li>✓ Card Number</li><li>✓ Name of cardholder based on authority approved</li></ul>	Provide the type of fuel card required by TESDA based on its submitted list with corresponding authorized allotment to contain <b>any of the</b> following, <b>as applicable</b> : <ul style="list-style-type: none"><li>✓ Plate Number of Vehicle</li><li>✓ Card Number</li><li>✓ Name of cardholder based on authority approved</li></ul>

**Kindly refer to Annex "B" for the revised Section VII (Technical Specifications).**

For the information and guidance of all concerned.

  
**DIR. DAVID B. BUNGALLON**  
Vice-Chairperson  
Bids and Awards Committee

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## **Section VI. Schedule of Requirements**

The delivery schedule expressed as months stipulates hereafter a delivery date which is the date of delivery to the project site.

Quantity	Particulars	TIMELINES
1 lot	Fuel Cards	<p>Within <b>fifteen (15) calendar days</b> upon receipt of Notice to Proceed, the Fuel and Lubricants Provider must provide TESDA Central Office with the required number of fuel cards containing information specified in Section VII. Technical Specifications.</p> <p>Additional fuel cards if there is any, shall be provided within <b>seven (7) working days</b> from receipt of the formal request from TESDA through the Administrative Service at no additional cost.</p>
	Web-based Program Account	<p>Within <b>fifteen (15) calendar days</b> upon receipt of Notice to Proceed, the Fuel and Lubricants Provider shall install a web-based program for data tracking or monitoring, which reflects the monthly purchases of TESDA Central Office service vehicles.</p>
	Orientation	<p>The Fuel and Lubricants Provider must have conducted orientation on the use of fuel card within <b>seven (7) calendar days</b> from the time the fuel cards are delivered to TESDA.</p>

**I hereby commit to comply and deliver all the above requirements in accordance with the above stated schedule.**

\_\_\_\_\_  
Name of  
Company/Bidder

\_\_\_\_\_  
Signature over Printed Name of  
Authorized Representative

\_\_\_\_\_  
Date

**FUEL and LUBRICANTS/OIL REQUIREMENTS for  
February 1, 2021 to December 31, 2021**

Item/Type	Liters
<b>Fuel</b>	
Diesel	12,650 more or less
Unleaded Gasoline (regular and premium)	96,008 more or less
<b>Lubricant/Oil</b>	
Diesel	148
Gasoline	456

**I hereby commit to comply and deliver all the above requirements in accordance with the above stated schedule.**

_____	_____	_____
<b>Name of Company/Bidder</b>	<b>Signature over Printed Name of Authorized Representative</b>	<b>Date</b>

## Section VII. Technical Specifications

**NAME OF THE PROJECT** : Procurement of Fuel and Lubricants (Gasoline and Diesel) Through Fuel Card System for the TESDA Central Office Service Vehicles for FY 2021

**QUANTITY** : 1 Lot

**APPROVED BUDGET FOR THE CONTRACT** : Php 5,661,671.62

AGENCY SPECIFICATIONS	STATEMENT OF COMPLIANCE*	REFERENCE/ EVIDENCE
<b>RESPONSIBILITIES OF THE FUEL AND LUBRICANTS PROVIDER</b>		
The Fuel and Lubricants Provider shall:		
Comply with the following Philippine Standards on Fuel: <ul style="list-style-type: none"> <li>a.) Unleaded gasoline (regular and premium) conforming to the Philippine National Standard 1131, with a minimum 91 Research Octane Number (RON); and</li> <li>b.) Diesel Fuel conforming to the Philippine Standard 20, grade Automotive Diesel Oil (ADO).</li> </ul>		
Have a minimum number of ten (10) to fifteen (15) service stations in Metro Manila which can dispense the fuel and lubricants requirements of TESDA Central Office service vehicles as allowed in the contract.		
Have a web-based program for data tracking or monitoring reflecting all the transactions and purchases.		
Provide the type of fuel card required by TESDA based on its submitted list with corresponding authorized allotment to contain any of the following, as applicable: <ul style="list-style-type: none"> <li>✓ Plate Number of Vehicle</li> <li>✓ Card Number</li> <li>✓ Name of cardholder based on authority approved</li> </ul>		

AGENCY SPECIFICATIONS	STATEMENT OF COMPLIANCE*	REFERENCE/EVIDENCE
Must possess a proven track record in fuel card system scheme with other company, preferably government entity.		
Must allow issuance of fuel and lubricants products to TESDA Central Office service vehicles.		
The service station/branch of the Fuel and Lubricants Provider shall load fuel only to the authorized vehicle as indicated in the fuel card or to a TESDA service vehicle whose fuel card holder operates/uses several TESDA service vehicles.		
The service station/branch of the Fuel and Lubricants Provider shall issue transaction slip/receipt/invoice every time fuel and/or lubricant is withdrawn.		
The Statement of Account should be accurate with the receipt /invoice issued by the service station/branch.		
Have fully enrolled all users in the fuel card system and delivered the fuel cards within fifteen (15) calendar days from the receipt of Notice to Proceed.		
Have conducted orientation on the use of the fuel card within seven (7) calendar days from the time the fuel cards are delivered to TESDA.		
Must submit a list of service stations with corresponding location which has a fuel card system facility.		
Must bill TESDA with the actual consumption within the agreed period so as not to hamper operations of TESDA service vehicles.		

\* Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.

I hereby certify that the statement of compliance to the foregoing technical specifications are true and correct, otherwise, if found to be false either during bid evaluation or post-qualification, the same shall give rise to automatic disqualification of our bid.

<b>Name of Company/Bidder</b>	<b>Signature over Printed Name of Authorized Representative</b>	<b>Date</b>
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